



The Film & Video Institute

Instruction to your Bank or Building Society to pay by Direct Debit



Please fill in the form and send to:

IAC - The Film & Video Institute, Global House, 1, Ashley Avenue, Epsom, Surrey KT18 5AD

Name and full postal address of your Bank or Building Society

To: The Manager Bank / Building Society

Address:

Post code:

Originator's Identification Number

9 4 0 3 5 6

FOR IAC OFFICIAL USE ONLY

This is not part of the instruction to your Bank or Building Society

Name(s) of Account Holder(s)

Bank / Building Society Account Number

Branch Sort Code

Reference Number (to be completed by the IAC Office)

Instruction to your Bank or Building Society.
Please pay the Institute of Amateur Cinematographers Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with the Institute of Amateur Cinematographers and, if so, details will be passed electronically to my Bank / Building Society.

Signature(s)

Date:

Banks and Building Societies may not accept Direct Debit instructions for some types of account.

This guarantee should be detached and retained by the Payer

The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme.
- The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change the Institute of Amateur Cinematographers will notify you 21 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by the Institute of Amateur Cinematographers or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.



The Film & Video Institute

Notes on Gift Aid (This replaces Deeds of Covenant)

Charity Reg.No: 260467

As a Registered Charity IAC can reclaim the tax you have paid on the amount of your subscription

As a tax payer every £1 of your subscription could be worth £1.28p to the IAC

1. You must be a tax payer whose income or capital gains tax (including PAYE) and any interest or dividends paid net of tax) amounts to at least as much as the sum IAC will reclaim.
2. You can cancel this declaration at any time simply by notifying us and you should do so if you cease paying income tax or capital gains tax.
3. If you pay tax at the higher rate you can claim further tax relief in your Self-Assessment tax return.
4. If you are in any way unsure about this process, ask us, or ask your local tax office for leaflet IR65.
5. Please notify us if you change your name or address.
6. Gift Aid is not available for Clubs / Societies or Members resident overseas.

Gift Aid makes your money go further and holds down fees for all IAC members. Thank you.

I want the Institute of Amateur Cinematographers to treat all subscriptions I have for this tax year and the six years prior to the year of this declaration, (but no earlier than 6/4/2000) **and** all donations I make from the date of this declaration until I notify you otherwise, as Gift Aid donations.

Please tick the box.

Signed: Date:

Address